

## Biosciences Central Research Facility The Hong Kong University of Science and Technology

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## MGI DNBSEQ Full NGS Service Request Form

User Information	
User name:	User E-mail:
Tel no:	Department or School:
Supervisor's name:	Account no. to be charged:
User's signature:	Date:
	<u>'</u>
Sample Information	
Library Type	☐ RNA-seq ☐ Whole Genome Sequencing
Sample no.	
Sequencing Option	☐ Whole flow cell (1320 Gb)
	☐ Sequenced with other samples: Gb (in the increments of 12 Gb)
Sample QC by BioCRF	☐ Yes ☐ No
Bioinformatic Analysis	☐ Yes ☐ No
Terms and Conditions	

## General policy

- 1. BioCRF does not accept any sample with potential biohazard.
- 2. This service is for Research Use Only. The reagent has not been approved, cleared, or licensed by the United States Food and Drug Administration or any other regulatory entity whether foreign or domestic for any specific intended use, whether research, commercial, or diagnostic.

## Sample submission and quality policy

- 1. Samples should be sent to BioCRF by users in appropriate condition (recommended in dry ice).
- 2. Sample QC by BioCRF is optional and incurs additional charge.
  - a) If samples have passed sample QC in BioCRF, and library preparation fails, no cost will be charged.
  - b) For samples that have not undergone QC in BioCRF, a positive control is included in each library preparation. If library preparation for both control and the samples failed, no cost will be charged. If library preparation of only the submitted samples failed, only the cost of library preparation will be charged.
- **3.** BioCRF makes no representations and extends no warranties of any kind, either express or implied. The results are provided by BioCRF to user "as is".

Results and data distribution policy
1. After checking instrument performance, summary reports, data in FASTQ format and analysed results
(for users who have chosen bioinformatic analyses) generated will be sent to users.
2. BioCRF is not responsible for backups of customer data after distribution.
3. All remaining samples will be disposed of 30 days after data delivery. BioCRF will not be responsible
for the return of unused samples.
Supervisor's Signature: Date: